

CONTRA COSTA COLLEGE
College Council Meeting Minutes (Pending Approval)

Date: Thursday, March 11, 2021

Time: 2:00–4:00 p.m.

Location: ZOOM

Present:

Classified: Brandy Gibson, Hector Moncada, Jennifer Reynoso-Pingarron, Kelly Ramos (Speaker), Michael Simpson

Faculty: Katie Krolkowski (chair), Jon Celesia, Marisol Catu, Sarah Boland, Stephanie Austin (Speaker)

Management: Damon A. Bell, Dennis Franco, Evan Decker (Speaker), Jason Berner, Kimberly Rogers, Larry Womack, Mayra Padilla, Rene’ Sporer, Rod Santos, William Tandongfor

Student: Jessica Borg, Ricardo Sanchez (Speaker), Stephanie Figueroa

Note Taker: Jackie Ore’

Voting members (one vote per constituency group); all questions monitored in chat

TOPIC	OUTCOMES	ACTION ITEMS
I. Call to Order	Meeting called to order at 2:02 p.m.	
II. Public Comment	None	
III. Approval of agenda	Motion to Approve (Evan); Seconded (Kelly)	
IV. Approval of Minutes from 2/11/21	Motion to Approve (Evan), Seconded (Stephanie)	
V. Recommend Approval of CARES ACT Budget Decisions	Jason presented from Budget Committee the following CARES Act applications: * BIOSC- Stephanie moves to approve, Evan 2 nd and the Committee unanimously approved. *Counseling- Evan motion to move to recommendation from the President’s Cabinet.	
VI. SEAP Budget Recommendations	SEAP Budget recommendations- Jason has an idea already use the program review process template to add a prompt to make decisions on campus 1. add a component to make recommendations for use of the equity dollars , reallocate dollars if not used to other programs. Set aside a percentage of Equity	

		dollars that may not go through a program review - Stephanie to recommend that planning come up with the language and - to planning and budget and resource allocation process design current use program review for SEAP, holding aside a percent of the funds for adhoc or other expenditure Evan 2 nd , unanimously approved.	
VII.	Program Review Extension Forms and Policy	Form- Validation teams met last semester to create a document, allows departments to extend the deadline date to complete the program review. – to request the planning committee to come up with a process to allow the form to be digital and or incorporated in Program Review. Policy- first bullet “absence of the department manager/department chair, or program lead” Evan move to approve the Program Review extension form, and policy with amendment, Stephanie 2 nd and unanimously approved	
VIII.	5-Year Facilities Maintenance Plan	Evan moves to approve the plan as stated future funding as it becomes available, Kelly 2 ^{nds} , unanimous.	
IX.	2021-2022 Committee Member/Chair Recruitment	A Dynamic form has been created by Joy to be emailed out to the committee chairs for the memberships.	
X.	Guided Pathways	Guided Pathways Steering Committee update the scale of adoption document has been approved. Pathways Supports updates getting Pathway & Pedagogy update approval of meta majors, spring forum agenda. Meta major groupings are in a draft FYE/Onboarding COMEVO orientation and working with Music department for intro. Spring Forum 4/14/2021	
XI.	Progress of Action Items from prior meeting	The requests for approval from College Council list, recommendation to the President list to be organized separately to assign to each task appropriately.	
XII.	IEPI/PRT 2 Update	Request for proposal for IEPI PRT 2 was been written and sent for approval of the funds needed for the consultant April 2021 – January 2022 in the efforts proposed.	

XIII. 3-year Enrollment Recovery campaign	Chancellor's Office we have an enrollment recovery plan, the consultant will start in April and work for the next 3 years. 3 year rolling average will be set by the consultant and working with the college to understand the community and the enrollment issues. 10M expense may be split to all three campuses or by the campus that need the work the most.	
Big 4 Committee Reports		
XIV. Budget Committee	Report by Jason Berner Action Items from January meeting, Cares Applications discussion further	
XV. Operations Committee	return to campus, offices, classrooms and building maintenance. Get information to staff of vaccinations next meeting. Recommendation in the next College Council to forward to the President for recommendation of approval of a mural on CCC campus to celebrate diversity.	
XVI. Planning Committee	There are 3 Project Management Software that was demonstrated that fits our needs in organizing all the large project collaboration with other people and departments. Elumen will be integrated with WERP for the first round and later fully integrated to Elumen ACCJC report is due by April 5 th .	
XVII. Student Success Committee	SP strategic plan topic area 3 review. 35 hotspots to students and laptops are still being programed from IT to be loaned for students.	
XVIII. Reports from Constituency Groups	<u>Associated Student report:</u> Ricardo Food Pantry open Wednesday 9-11 between 30-40 students. Adding another day and time for more students, adding 6ft distance and PPE. Students are training for leadership positions coming next semester. Movie Night in April was a huge success, getting clubs to create informational videos before the movie premiers for involvement. <u>Classified report:</u> Brandy Classified Professional Development week will be during Spring Break. <u>Management report:</u> Evan Dennis Franco manager of the month above and beyond work. Executive Board the	

	<p>tele-commuting stipend discussion. Joel Nicolson-Shanks will be a co-chair in the Executive Council meetings.</p> <p><u>Academic Senate report:</u> Katie FSCCC study session of the ethnic studies and their importance. Approved Guided Pathways scale of adoption. Part-time faculty seat in Academic Senate will be nominated shortly. The bylaws, Constitution and IEPI and ACCJC.</p>	
XIX. Announcements	<p>Pedagogy Conference on March 19th click the registration link.</p> <p>Classified Professional Development Week begins the week of Spring Break.</p> <p>Community meeting for decommissioning the Chevron refinery in Richmond/San Pablo for the negative environmental impact it has on the community at large. (get link from Marisol)</p> <p>“Celebrating Black women and the Black family” presentation on March 26th (get link from Dr. Bell)</p>	
XX. Next Meeting	April 8, 2021	
XXI. Adjournment	Meeting adjourned at 3:50 p.m.	